

# SCHOOL REOPENING GUIDELINES

The district's proposed reopening plan is complex and contains a number of details. We have attempted to break down various components of the plan in an easy-to-read format. If you have any questions on any of the aspects of the plan, please feel free to contact the district at 518-632-5222.

## Daily Temperature Checks



Everyone entering the building must have their temperature taken.

- **Students:** Parents will be asked to take their child's temperature every day before coming to school and complete an affirmation of a temperature that is 100.0 degrees or less
  - A staff member will take temperatures onsite if necessary
- **Visitors:** Temperature will be taken in the Main Office, prior to entering the main building
- **Faculty and Staff:** A daily health questionnaire will be required, which includes a temperature affirmation
  - If the temperature is above 100.0 faculty and staff are not eligible to report to work

## Use of Face Masks

Everyone entering the building must wear masks when unable to socially distance.

- The district will provide a Hartford Tanagers mask to all students, faculty, and staff
- Student desks in learning spaces (*i.e. classrooms, library, gymnasium*) will be socially distanced, and students will not be required to wear a mask while seated at their desk and maintaining social distancing protocols
- Any movement throughout the building will require the use of a mask



## Social Distancing

- Classrooms have been re-configured and excess furniture has been removed
- Floor decals indicating six-feet of distance will be placed around the school district
- Stairwells will be one way areas, and designated as "up only" or "down only" to prevent cross traffic
- Locker rooms will be closed, and there will be no changing of clothes for physical education classes



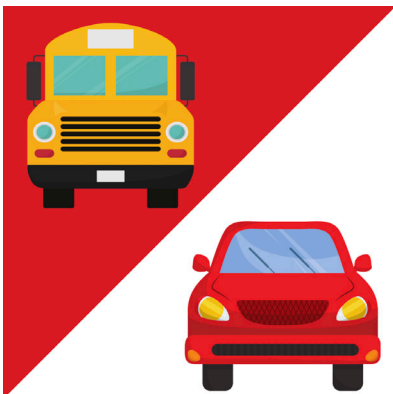
## Health & Hygiene

- Daily health screenings are required for all employees and visitors
- The district will participate in contact tracing with the Washington County Department of Health
- Staff will have daily cleaning and disinfecting protocols for commonly touched surfaces
- Shared school supplies and equipment will be minimized as much as possible
- Students and staff will be trained on proper hand hygiene practices
- Age-appropriate signage will be prominently placed in school buildings to facilitate one-way traffic flow in halls, social distancing, and hand washing reminders



## Transportation

- Requirement: one student per seat on the bus
- Parents are encouraged to transport their child(ren)
  - Please call 518-632-5222 to confirm your ability to transport your child(ren)
- Students who possess a valid driver's license are encouraged to drive themselves to school
- Face coverings are required for all personnel while riding on the bus
- Transportation services can only be provided from home residence to home residence
  - We cannot transport students to alternate locations unless the alternate location is on the same bus route
  - If the pick up and drop off restrictions pose a hardship, please contact the district to request an exemption. However, requests can only be honored based on availability.
- No bus changes can be accepted



# SCHOOL REOPENING GUIDELINES

## School Arrival and Departure

### Bus Dismissal at School

- Buses will pull into the Bus Circle and students will be dismissed on arrival
- School staff will meet the bus and confirm the temperature attestation or perform the necessary temperature check
  - Students who do not pass the health screening will be sent to a supervised isolation room until they are picked up by a parent or guardian

### Parent Drop Off & Students Driving Themselves

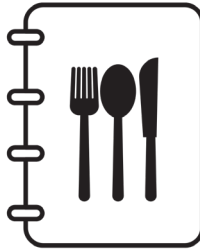
- Students may not arrive to school prior to 7:45 a.m.
- Students will produce a temperature attestation before entering the building, or school staff will perform a temperature check
  - Students who do not pass the health screening will be sent home

### Parent Pick Up

- Elementary School parent pick up is at 2:15 p.m.
- Middle School/High School pick up will follow regular dismissal procedures
- Parents should pull into the Bus Circle and remain in their vehicle
- A staff member will greet the parent/guardian and radio into the building for their child(ren)
- The child(ren) will then be escorted the vehicle for dismissal

## Meals

- **In-person** students purchasing **breakfast** will “grab and go” from the cafeteria, and then will report to their specified eating location: cafeteria, gymnasium, or classroom and be seated
- **In-person** students will have the choice of the main menu option or a sandwich for **lunch**
- **In-person** students purchasing **lunch** will report to their specified eating location: cafeteria, gymnasium, or classroom and be seated. Their lunch will be delivered to them by cafeteria staff.
- **Remote** students who wish to have **lunch** will have the main menu option delivered by our bus drivers; delivery time for the meals is TBD

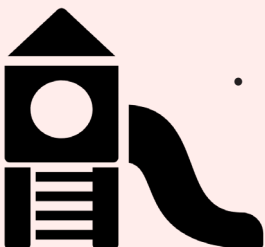


## Building Information

- The district will be closed two hours after student dismissal to facilitate cleaning and disinfection
- The bus garage and maintenance areas are closed to the public
- To the greatest extent possible, outside visitors, presenters, and parent access to the school facilities will be limited
- As much as practical, virtual meetings and presentations are encouraged.
- All school athletic facilities and playgrounds will remain closed to the public
- The building will not be available for use to the public under the current plan

## Recess & Social Interaction

- Students will continue to have recess and opportunities for social interaction is encouraged
- Outdoor activities are supported and students will be able to use the playground



## Extracurricular Activities

- All field trips are postponed and virtual trips are encouraged
- Extracurricular activities will be evaluated on a case-by-case basis. In circumstances where an activity can proceed effectively in a remote manner, it will be encouraged.
- In-person extracurricular activities will not be able to take place
- Interscholastic sports are still undetermined and unknown



# SCHOOL REOPENING GUIDELINES

## Learning Plan

### UPK - Grade 5

Students in grades UPK through grade 5 are planned for daily, onsite, in-person instruction with the following accommodations:

- Due to social distancing requirements, class sizes will be reduced. Students will be assigned to classrooms and specific overflow areas that are properly supervised.
- The traditional instructional program will be modified with students learning from classroom teachers, and at other times supervised by school staff during times of independent or remote livestream instruction from within the school building
- Breaks will be provided to go outside for fresh air and exercise as needed. Students will remain in their class group.

**If a family elects to participate in fully remote instruction, please contact the specific building principal to discuss.**

### Grades 6 -12

Students in grades 6 -12 will follow a hybrid schedule:

- Students in **grades 6 - 8** will attend in-person classes on Mondays, Tuesdays, and selected Fridays; with remote instruction occurring on Wednesdays, Thursdays, and the Fridays students are not onsite
- Students in grades **9 - 12** will attend in-person classes on Wednesdays, Thursdays, and selected Fridays; with remote instruction occurring on Mondays, Tuesdays, and the Fridays students are not onsite
- A calendar identifying each Friday and which grade levels (*6 - 8 or 9 - 12*) will be in attendance will be provided.

## Full Virtual Plan

In the event that the district is required to close, the school will continue to provide a continuity of learning. While the continuity of learning plan is subject to change, we would follow these principles:

- Students in grades K-2 will be provided packets of information and materials until Chromebooks are distributed to them
- Students in grades 3-12 will follow their in-person school schedule while at home. Teachers will broadcast out to students either from home or school. Time spent on instruction will vary by grade level. However, students will engage with learning daily. Students will be required to log on during scheduled times.
- Period by period student and staff attendance will be taken daily

**Please note that each element of the school reopen plan is subject to change at any time based on the ever-changing information and the various mandates that are set forth.**

**Thank you to our parents and guardians for their continued support during this unprecedented and challenging time.**